



2441 E. Livingston
Springfield, MO 65803
Phone: 417-862-5200
Fax: 417-862-5753

ROUND BOBBIN EXPO

April 14-16, 2011

Ozark Empire Fairgrounds—E*PLEX

NO RENTED MERCHANDISE WILL BE DELIVERED WITHOUT ADVANCE PAYMENT. EQUIPMENT ORDERED AFTER THE DEADLINE WILL BE SUBJECT TO A \$10.00 SURCHARGE.
ORDERS MUST BE RECEIVED AT LEAST 1 WEEK PRIOR TO SHOW.

Dear Exhibitor:

We are pleased to announce that **Horst/Tymon, Inc** has been selected as the official contractor for the **Round Bobbin Expo**. We are sending you this packet showing different items you can rent for the upcoming show. If you cannot find an item that you need, please call us and we would be happy to help. Thank you and have a great show—The staff of **Horst/Tymon**

PLEASE SEND ORDERS TO HORST/TYMON, INC.

Each booth comes with one 8' skirted table, two folding chairs, and waste can.

BOOTH FURNITURE RENTAL

ITEM	COST FOR SHOW	QUANTITY	COST
TABLES			
4FT TABLE	\$15.00	_____	_____
4FT SKIRTED TABLE	\$25.00	_____	_____
6FT TABLE	\$15.00	_____	_____
6FT SKIRTED TABLE	\$25.00	_____	_____
8FT TABLE	\$15.00	_____	_____
8FT SKIRTED TABLE	\$25.00	_____	_____
ADD \$10/TABLE FOR 40" HIGH TABLES			
BAR HEIGHT PUB TABLE	\$35.00	_____	_____
TABLE SKIRT	\$10.00	_____	_____
CHAIRS			
FOLDING CHAIR	\$1.50	_____	_____
DIRECTOR CHAIR	\$7.00	_____	_____
40" DIRECTOR CHAIR	\$15.00	_____	_____
PADDED OFFICE CHAIR	\$25.00	_____	_____
MISC.			
CHROME EASEL	\$10.00	_____	_____
CHROME BAG HOLDER	\$25.00	_____	_____
GONDOLA (4'x4')	\$50.00	_____	_____

EQUIPMENT RENTAL COST _____

Please copy the above total to ORDER RECAP on page 3.

CARPET RENTAL

ITEM	PRICE (PER 10'X9')	QUANTITY	COST
20oz PLUSH	\$80.00	_____	_____
Choose carpet color: gray___ black___ green___ red___ blue___			
CARPET PAD	\$50.00	_____	_____
PLASTIC COVERING	\$25.00	_____	_____

CARPET RENTAL COST _____

Please copy the above total to ORDER RECAP on page 3.

SIGN AND BANNER ORDER FORM

Signs and Banners are available in a wide array of sizes and materials. Give us a call for a quote for logos or multi-color signs and more information.

STANDARD EXHIBIT SIGN	QUANTITY	COST	TOTAL
7" X 44" ON WHITE CARDBOARD BACKING W/ 2" BLOCK LETTERS	_____	\$5	_____

TEXT FOR SIGN: _____

VINYL BANNERS (Please include Banner graphic on separate page.)			
ONE COLOR LETTERS AND LOGOS			
2' X 4' ON WHITE BACKGROUND	_____	\$55	_____
2' X 6' ON WHITE BACKGROUND	_____	\$80	_____
2' X 8' ON WHITE BACKGROUND	_____	\$105	_____
3' X 4' ON WHITE BACKGROUND	_____	\$60	_____
3' X 6' ON WHITE BACKGROUND	_____	\$85	_____
3' X 8' ON WHITE BACKGROUND	_____	\$115	_____

SIGN AND BANNER TOTAL: _____

Please copy the above total to ORDER RECAP on page 3.

**WE ALSO DO WIDE FORMAT DIGITAL PRINTING,
LAMINATION, AND GRAPHIC DESIGN.
CALL US FOR MORE INFORMATION!**

AUDIO/VISUAL EQUIPMENT RENTAL

EQUIPMENT	COST FOR SHOW	QUANTITY	COST
20IN. T.V.	\$100.00	_____	_____
20IN T.V./vcr/dvd combo	\$125.00	_____	_____
VCR	\$30.00	_____	_____
LCD PROJECTOR	\$800.00	_____	_____
LAPTOP COMPUTERS			
1.9GHZ. (DVD-ROM)	\$150.00	_____	_____
1.2GHZ.	\$100.00	_____	_____
FLAT PANEL MONITORS			
17IN. LCD FLAT PANEL	\$80.00	_____	_____
15IN. LCD FLAT PANEL	\$70.00	_____	_____

AUDIO/VISUAL RENTAL TOTAL: _____

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Ozark Empire Fairgrounds-E*Plex

MATERIAL HANDLING

INCOMING FREIGHT INFORMATION

COMPANY NAME: _____
 ADDRESS _____
 CITY _____ STATE: _____ ZIP: _____
 PHONE: _____ FAX: _____
 CONTACT: _____ BOOTH #: _____
 NUMBER OF PIECES: _____ SHIPPER: _____
 ESTIMATED WEIGHT OF INCOMING SHIPMENT: _____ LBS

OUTGOING FREIGHT INFORMATION (SHIP TO:)

COMPANY NAME: _____
 ADDRESS: _____
 CITY _____ STATE: _____ ZIP: _____
 PHONE: _____ FAX: _____
 CONTACT: _____ BOOTH #: _____
 PREFERRED SHIPPER: _____ (←Blank will be shipped Roadway)
 ESTIMATED WEIGHT OF OUTGOING SHIPMENT: _____ LBS

MATERIAL HANDLING RATES AND INFORMATION

Warehouse freight service includes: storage up to thirty days before the show, delivery to your booth, storage of empties during show, **and outgoing shipping** from the show. The rates are \$46.00 per hundredweight with a minimum of \$46.00. All outgoing freight will be sent freight collect, or c.o.d. (if being sent UPS).

SHIPPING INFORMATION

Please send freight **PREPAID** to:

HORST/TYMON, INC

INCOMING FREIGHT SENT COLLECT WILL NOT BE ACCEPTED!

FREIGHT MUST BE RECEIVED AT LEAST ONE WEEK PRIOR TO SHOW

COST CALCULATOR

Weight of shipment (rounded up to next hundred) _____
 x 0.46

MATERIAL HANDLING COST: _____

Please copy the above total to ORDER RECAP on page 3.

DISPLAY LABOR

PRICE FOR DISPLAY LABOR IS \$40.00 PER MAN PER HOUR (MIN \$40.00

SET UP, MIN \$40.00 DISMANTLE)

NUMBER OF MEN REQUIRED: _____

ESTIMATED HOURS PER MAN: _____

TOTAL MAN HOURS (# OF MEN x HOURS PER MAN)= _____

TOTAL ESTIMATED PRICE (TOTAL MAN HOURS x \$40.00)= _____

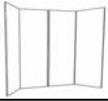
INSTALLATION LABOR: START DATE: _____ **START TIME:** _____

DISMANTLE LABOR: START DATE: _____ **START TIME:** _____

Please copy the total estimated price to ORDER RECAP on page 3

DISPLAY RENTAL FORM & ORDER RECAP

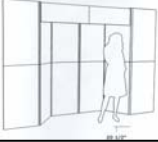
RBE- 11



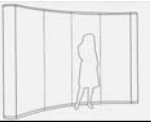
4' PANEL TABLE TOP \$200.00 _____



POP-UP TABLE TOP \$200.00 _____



10' PANEL DISPLAY \$475.00 _____



10' POP-UP DISPLAY \$475.00 _____



20' PANEL DISPLAY \$950.00 _____



20' POP-UP DISPLAY \$850.00 _____

DISPLAY RENTAL TOTAL: _____

Please copy above total to ORDER RECAP below.

HORST/TYMON ALSO SELLS DISPLAYS AND GRAPHICS. LET US SHOW YOU HOW TO MAKE YOUR BOOTH THE BEST IT CAN BE.

ORDER RECAP

CATEGORY.....	TOTAL
BOOTH FURNITURE RENTAL.....	\$ _____
CARPET RENTAL.....	\$ _____
AUDIO/VISUAL RENTAL.....	\$ _____
SIGNS AND BANNERS	\$ _____
DISPLAY RENTAL.....	\$ _____
	SUB-TOTAL \$ _____
	TAX @ 7.60% \$ _____
	TOTAL \$ _____
 NON TAXABLE ITEMS	
MATERIAL HANDLING.....	\$ _____
DISPLAY LABOR.....	\$ _____

TOTAL OF ALL SERVICES \$ _____

PLEASE SEND ORDER AND PAYMENT TO: HORST/TYMON, INC.

COMPANY NAME: _____	REP AT SHOW: _____
ADDRESS: _____	
CITY/ST./ZIP: _____	
PHONE: _____	FAX _____
BOOTH # _____	
METHOD OF PAYMENT: CHECK() CREDIT CARD() Discover, MC, Visa, AMEX	
CREDIT CARD NUMBER: _____	V-CODE _____
EXP. DATE: _____	NAME ON CARD: _____

AUTHORIZED SIGNATURE (required for all orders) _____

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